

2005 EHRIS Task Force MEETING MINUTES

Date: November 1, 2005

Minute Taker: John Eckmann

Task Force Members Present (check if in attendance):

ARC	David	King						
ARC	Liesel	Short				Ex Officio		
DFRC	Gregg	Bendrick			Katie	Williams	Richard	
DFRC	Claire	Sleboda				Angotti	Cathy	X
GRC	Christine	Greenwalt			Pattie	Barry	William	
GSFC	Terry	Bidnick	X			Camomilli	Guy	
HQ	Cherie	Zieschang	X			Gettleman	Alan	
JPL	Robert	Estrada				Shoemaker	Helen	X
JSC	Martine	Myers						
JSC	Kathy	Johnson	X					
KSC	Debra	Stubli						
KSC	Edward	Norris	X		Larry, Stuart, Dr. Smallwood	Staff		
LARC	Lauren	Hall				Hoffler	Wyckliffe	X
MAF	Holly	Hebert	X			Eckmann	John	X
MSFC	Scott	Pinkston	X			Ramos	Frankie	X
SSC	Sue	Smith	X			Hafizi	Mae	
WFF	Barry	Spinak	X			Kreer	Sandy	X
WSTF	Dorian	Stevens	X					

Please let me know if I missed your name and I will add you to the EHRIS Task Force distribution list for future communications.

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Conference Call Minutes: ViTS Conference, 11:00am – 12:00pm EST, 1 Nov 05

Item #	Topic	Relevant Discussion Points	Decisions or Followup Actions (with due or review dates)	Responsible for Followup Action
1	Roll Call	Introduction of EHR Task Force Project Lead	Request to record the ViTS permitted	Project Lead
2	EHR Historical Review	Sentinel Events – begin with feasibility study in 2002 through med test equipment delivered 2005		
2		Major EHR Presentations delivered 2003 to date		
2		April 2005 – IAA with IHS		
3	Current Issues	Critical Decisions requiring considerable collaborative effort	System Architecture, Security, Master Patient Index (MPI), Patient safety & confidentiality, Standards, Forms, Training, Center implementation sequence, OCIO collaboration, ...	Project Lead & Task Force
3		Medical Evaluation & Functional Requirements		
3		Outstanding EHR Actions	CIaI contract to develop OH Module; SOW Requirements / Acceptance; Training; Risk & Security Plan;	OCHMO, Project Lead & Task Force
4	Schedule & Resources	Material contingencies, people, and money	What project issues will effect time-line? Are there budgets to consider??	OCHMO, Project Lead
5	Q & A	See "Q & A" Notes		

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Q & A

The following questions and answers are summarized in an attempt to capture the instructive element of the question and answer.

Q: What will the system architecture resemble?

A: The plan is to explore a server-side computing environment such as Microsoft's Terminal Service (RDP) or Citrix Presentation Server (ICA).

Q: Have all center CIOs met regarding the EHR project?

A: They are briefed on the EHR project by NASA CIO.

Q: Who pays for new hardware if there is a demonstrated need?

A: Requests will be reviewed and purchases will be made as appropriate so as not to undermine the EHR. The EHR budget remains intact.

Q: What about contractor access to data and patient confidentiality?

A: The EHR will rigorously comply with privacy and security regulation and guard patient confidentiality and related personal health information (PHI).

Q: How will legacy system data be managed?

A: Efforts will be made to preserve all existing data in the EHR.

Q: What is the time-line and schedule for implementation and Go-Live at the first center?

A: Wallops is identified as the first implementation and is targeted to Go-Live, 3rd Quarter 2006.

Q: Will the EHR manage environmental health information?

A: The expectation is to deliver this information albeit perhaps in a secondary phase.

**2005 EHR Task Force
MEETING MINUTES**

Meeting Schedule and Minutes Assignment: (submit minutes within 3 days after meeting)

Meeting Date:	Minutes Taker:	Meeting Date:	Minutes Taker:	Meeting Date:	Minutes Taker:
11/01/2005	John Eckmann				

Occupational Health Support Staff:

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